



# MAURY COUNTY BOARD OF EDUCATION

## MINUTES

November 17, 2016 Regular Board Meeting  
Horace O. Porter School at College Hill

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### I. CALL TO ORDER

Chair Bates called the meeting to order at 6:00 pm with the following present: Kristin Parker, Bettye Kinser, Jyuana Martin, David Moore, Nathan Adkison, David Bates, Denny Beaver, Donna Morency and Tommy Dudley. Carey Powers arrived at 6:53 pm. The following was absent: Jim Pennings. The Pledge of Allegiance was presented by Mt. Pleasant Middle School. A moment of silence was observed.

### II. ADOPT AGENDA

By common consent, the October minutes, Mt. Pleasant High School AP Environment Science trip and Kid's Place items were removed from the proposed Agenda. Upon a motion by Mr. Beaver, seconded by Mrs. Parker, the Board approved the agenda as revised by a vote of 9-0.

### III. RECOGNITIONS/ANNOUNCEMENTS

### IV. MAURY COUNTY EDUCATION ASSOCIATION

David Huebner, MCEA president, spoke regarding the use of cell phones by students.

### V. PUBLIC DELEGATIONS

A. Anna Register spoke about the MOU with MCEA and MCPS

B. Karen Olayinka spoke on bullying.

### VI. STAFF REPORTING

Larry Brown shared a presentation on athletic facilities and his duties.

### VII. CONSENT ITEMS

None

### VIII. COMMITTEE REPORTS

#### A. Zoning & Facilities

1. Recommended

a. Warning Lights - SHMS

Cost/Funding: \$2,940.00

Fund 141 Capital Projects 2016-2017

EMG Assessment #: N/A

Action: Mrs. Kinser moved to approve the Committee's recommendation of paying a portion of the warning lights located on non-school property on the public road near Spring Hill Middle School; said Motion failed with a vote of 2-7, with all members voting the negative, except Mrs. Kinser and Mr. Dudley who voted aye.

b. Bid #17-036 – Tracer BAS Controls for HVAC System - MPES

Cost/Funding: \$31,686.00  
Fund Energy Efficient Schools Initiative Grant  
EMG Assessment #: N/A

c. Sound Attenuation Panels – Whitthorne Middle School

Cost/Funding: \$1,834.00  
Fund 141 Capital Projects Carryover  
EMG Assessment #: N/A

Action: Upon a motion by Mr. Dudley, the Board unanimously approved and adopted the Committee's recommendations of items (b) and (c) stated above (as more particularly stated in the Board's Agenda and referenced attachments) with a vote of 9-0.

2. The next meeting will be December 1, 2016.

**B. Policy**

1. Recommended for Posting of Proposed Changes

a. Policy 6.204 Attendance of Non-Resident Students

b. Section 5 Personnel:

5.100 Personnel Goals

5.102 Personnel Classification and Qualifications

5.104 Equal Opportunity Employment

5.105 Recruitment

- 5.106 Application
- 5.107 Orientation and Probation
- 5.108 Supervision (NEW Policy)
- 5.112 Extended Contracts
- 5.113 In-Service and Professional Learning Opportunities
- 5.114 Personnel Records
  - 5.1141 Teacher Effect Data
- 5.115 Assignment / Transfer
- 5.116 Staff Positions
- 5.117 Procedure for Granting Tenure
- 5.118 Background Investigations (NEW Policy)
- 5.119 Collaborative Conferencing (NEW Policy)
- 5.200 Separation Practices for Tenured Teachers
- 5.201 Separation Practices for Non-Tenured Teachers
- 5.202 Separation Practices for Non-Certified Teachers
- 5.300 Short Term Leaves of Absence (NEW Policy)
  - 5.301 Emergency and Legal Leave
  - 5.302 Sick Leave
  - 5.303 Personal and Professional Leave
  - 5.304 Long Term Leaves of Absence
  - 5.305 Family and Medical Leave
  - 5.307 Physical Assault Leave
- 5.401 Acquired Immune Deficiency Syndrome

- 5.403 Drug and Alcohol Testing
- 5.600 Staff Rights and Responsibilities
- 5.602 Staff Time Schedules
- 5.605 Staff Gifts and Solicitations
- 5.606 Political Activities
- 5.607 Non-School Employment
- 5.700 Interim Employees
- 5.701 Substitute Teachers
- 5.704 Interns
- 5.801 Recruitment and Selection
- 5.802 Qualifications/Duties
- 5.803 Evaluation of the Superintendent of School

Action: Upon a motion by Mr. Adkison, Board approved the Committee's recommendations and adopted unanimously with a vote 9-0.  
Motion carried.

2. Recommended for Final Approval of Proposed Changes:

- a. Policy 2.300 State and Federal Aid Determination
- b. Policy 4.207 Homebound Instruction
- c. Policy 4.601 School Volunteers
- d. Emergency Allergy Response Plan

[Mrs. Powers arrived at 6:53 pm.]

Action: Upon a motion by Mr. Moore, Board approved the Committee's recommendations and adopted unanimously with a vote of 10-0.  
Motion carried.

3. Recommended for Posting of proposed deletions from the current policy manual:

- a. Policy 5.108 Employment
- b. Policy 5.111 Utilization of Career Level Educators
- c. Policy 5.122 Director of Schools Professional Growth Opportunities

- d. Policy 5.501 Grievances and the Americans with Disabilities Act
- e. Policy 5.502 Complaints about School Personnel
- f. Policy 5.604 Overtime Pay of Support Personnel
- g. Policy 5.800 Professional Personnel Negotiations – Legal Status
- h. Policy 5.801 Scope of Professional Negotiations

Action: Upon a motion by Mr. Beaver, Board approved the Committee’s recommendations and adopted unanimously with a vote of 10-0. Motion carried.

- 2. Other Recommendations: Suspension of Policy 3.216 Naming New Facilities, as well as suspension of any and all naming of any facilities until further notice, in light of Committee’s pending review of such Policy.

Action: Upon a motion by Mr. Moore, Board approved and adopted unanimously with a vote of 10-0. Motion carried.

- 3. There will not be a Policy Committee meeting in December.

C. **Community Relations**

-Chair Powers gave a report on parade plans and announced there will not be a Community Relations Committee meeting in December.

IX. NEW BUSINESS

- A. Strategic Planning Consultant

Upon a motion by Mr. Moore, seconded by Mrs. Parker, Board approved the selection of Dr. Jesse Register with a vote of 10-0. Motion carried.

X. OTHER BUSINESS

- A. Operations Low Bids/Purchases Over \$10,000.00

- 1. Bid #17-025 – Food Service Equipment

-Cost/Funding: \$191,312.02  
Fund 143 School Nutrition

Upon a motion by Mr. Moore, seconded by Mr. Adkison, Full Board approved with a vote of 10-0. Motion carried.

- 2. Bid #17-037 – Lease of Computers for Diploma 1:1 Digital Integration Plan

-Cost/Funding: \$92,560.00 annual lease  
Fund 141 Technology

Upon a motion by Mr. Beaver, seconded by Mr. Bates, Full Board approved with a vote of 10-0. Motion carried.

B. Fall 2016 Surplus Inventory

Upon a motion by Mr. Moore, seconded by Mr. Adkison, Full Board approved to place items on govdeals.com with a vote of 10-0. Motion carried.

C. Finance

1. Scott Gaines gave a Report of Monthly Revenues & Expenditures

2. Budget Amendments

BA4490

BA4492

BA4493

Action: Upon a motion by Ms. Kinser, seconded by Mr. Moore, the Board approved all the above amendments with a vote of 10-0. Motion carried.

D. FYI

1. Copy of Attorney's Billing (Confidential)

2. Superintendent of Schools' Report on Personnel (*see last page*)

3. Donations

a. Spring Hill Elementary School	\$ 102.22
b. Spring Hill Elementary School	\$10,000.00
c. Spring Hill High School Band	\$ 2,167.46
d. Spring Hill High School Volleyball	\$ 930.00

4. Executive Committee Reports

- a. Approved request for Discovery Club to use Baker Elementary School on Thursdays from October 2016-April 2017 from 3:00 -4:30 pm for Discovery Club with all use of facilities fees to be waived.
- b. Approved request for Girl Scouts to use a Culleoka Unit School classroom bimonthly beginning October 2016-May 2017 from 3:00-4:30 pm for Girl Scout meetings with all use of facilities fees to be waived.
- c. Approved request for Girl Scouts to use a Highland Park Elementary School cafeteria every other Wednesday from November 2016-May 2017 from 4:00-6:00 pm for Girl Scout meetings with all use of facilities fees to be waived.

- d. Approved request for Rite Aid to use Santa Fe Unit School gym and a classroom November 11, 2016 from 5:00-9:00 pm for a flu vaccination clinic during the middle school basketball game with all use of facilities fees to be waived.
- e. Approved request for emergency purchase of Combi-oven for Highland Park Elementary School to replace the oven that cannot be repaired. School Nutrition will be purchasing the Combi-oven from Strategic Equipment, Inc. based on MCPS Bid #17-025. Purchase amount is \$16,594.78 which includes installation and stand. Funds are available in Fund 143 School Nutrition.
- f. Approved emergency purchase of Combi-oven for Randolph Howell Elementary to replace the steamer and oven that were unable to be repaired. School Nutrition will be purchasing the Combi-oven from Hotel & Restaurant Supply based on quotes obtained. Purchase amount is \$15,814.58 which includes installed by manufacturer. Funds are available in Fund 143 School Nutrition.

## XII. ANNOUNCEMENTS AND COMMUNICATIONS

- A. Chair Bates thanked Mt. Pleasant Middle School for the artwork and pledge.
- B. Dr. Marczak thanked Mt. Pleasant Middle School for participation in the meeting and made the following announcements.

### Reminder of Scheduled Meetings and Closings:

Friday, November 18, 2016 Professional Day, No School for Students, PD for Teachers

Monday, November 21-25, 2016 Thanksgiving Break

Monday, November 21, 2016 County Commission Meeting 6:30 pm

Wednesday, November 23-25, 2016 Central Office Closed

Thursday, December 1, 2016 Zoning & Facilities Committee Meeting, Horace O. Porter School at College Hill at 6:00 pm

Thursday, December 8, 2016 County Admin Meeting 4:30 pm

Tuesday, December 13, 2016 County Budget Meeting 4:30 pm

Thursday, December 15, 2016 Regular Board Meeting, Horace O. Porter School at College Hill 6:00 pm

Friday, December 16, 2016 Early Dismissal

Monday, December 19, 2016-January 4, 2017 Winter Break, No School

Monday, December 19, 2016 County Commission Meeting 6:30 pm

Friday, December 23 & 26, 2016 Central Office Closed

Friday, December 30, 2016 Central Office Closed

Monday, January 2, 2017 Central Office Closed

Tuesday, January 3, 2017 Professional Development Day for Teachers

Wednesday, January 4, 2017 Professional Development Day for Teachers

## XIII. ADJOURN

Upon a motion by Mr. Moore, seconded by Mr. Adkison, the Board unanimously adjourned the meeting at 7:15 pm.

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David A. Bates  
Chair

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Dr. Christopher J. Marczak  
Superintendent



MAURY COUNTY PUBLIC SCHOOLS  
Superintendent of Schools' Personnel Report for November 17, 2016

Employee Name	School/Location	Licensed/ Classified	Position	Reason	Notes	Effective Date
Amy Hinson	Central Office	C	Executive Assistant	Change of Position	Changing from Secretary	10/15/2016
Jill Cummins	Central Office	C	Executive Assistant	Change of Position	Changing from Secretary	10/15/2016
Shirley Johnson	Central Office	C	Executive Assistant	Change of Position	Changing from Secretary	10/15/2016
Stacey English	Central Office	C	Attendance Specialist	Change of Position	Changing from Attendance Associate	10/1/2016
Tammie Sisk	Central Office	C	Attendance Specialist	Change of Position	Changing from Attendance Associate	10/1/2016
Aniecia Harwell	Transportation	C	Assigned Bus Driver	Change of Position	Changing from Substitute Bus Driver	10/20/2016
Daniel Winnie	Transportation	C	Assigned Bus Driver	Change of Position	Changing from an Assigned Bus Driver	10/24/2016
Gary Jackson	Transportation	C	Assigned Bus Driver	Change of Position	Changing from Substitute Bus Driver	10/20/2016
James West	Transportation	C	Unassigned Bus Driver	Change of Position	Changing from Assigned Bus Driver	10/20/2016
Monica Davis	Transportation	C	Assigned Bus Driver	Change of Position	Changing from Unassigned Bus Driver	10/20/2016
Robert Haley	Transportation	C	Assigned Sp. Ed. Bus Attendant	Change of Position	Changing from Assigned Sp. Ed. Bus Driver	10/24/2016
Robert McCord	Transportation	C	Assigned Sp. Ed. Bus Driver	Change of Position	Changing from Assigned Sp. Ed. Bus Attendant	10/20/2016
Terrill Marsh	Transportation	C	Assigned Bus Driver	Change of Position	Changing from Unassigned Bus Driver	10/20/2016
Timothy Thomas	Transportation	C	Substitute Bus Driver	Change of Position	Changing from Substitute Bus Driver	10/24/2016
Tressia Nolen	Transportation	C	Assigned Bus Driver	Change of Position	Changing from Unassigned Bus Driver	10/21/2016
Jennifer Webb	Hampshire	L	Math Teacher	Leave of Absence		1/3/17 -
Patsy Stewmon	Spring Hill High	L	High School Teacher	Leave of Absence		10/18/16 -
Dana Glover	Brown	C	Special Education Assistant	New Hire		10/31/2016
Leslie Finn	Brown	C	Title I Assistant	New Hire		11/14/2016
Heather Huckabay	Brown Café	C	P/T Food Service Associate	New Hire		11/7/2016
Jesse Hughes	Cox	C	Special Education Assistant	New Hire		11/1/2016
Keisha Morrow	Hampshire	L	High School English Teacher	New Hire		11/14/2016
Loretto Green	Hampshire	L	5th/6th Grade Math Teacher	New Hire		10/18/2016
Jayme Johnson	Horace O. Porter	C	Special Education Assistant	New Hire		10/24/2016
Vanessa Alderson	Howell	C	Educational Assistant	New Hire		10/31/2016
Andrew Griggs	Maintenance	C	HVAC Technician	New Hire		11/14/2016
Jessica Wessells	Mt. Pleasant Elementary	C	Interim Pre-K Assistant	New Hire		10/31/2016
Edith Rochester	Mt. Pleasant High Café	C	P/T Food Service Associate	New Hire		10/31/2016
Kristin Lyons	Mt. Pleasant Middle	L	Special Education Teacher	New Hire		11/1/2016
Lori DuFrain	Spring Hill Elementary	L	Special Education Teacher	New Hire		1/6/2017
Jennifer Hawkins	Spring Hill Middle	L	Special Education Teacher	New Hire		11/14/2016
Rhonda Smith	Spring Hill Middle	L	7th/8th Grade ELA/Social	New Hire		TBD
Shannon Whitehead	Spring Hill Middle	L	RTI Teacher	New Hire		10/26/2016
Brian Hickman	Technology	C	Technology Specialist	New Hire		11/16/2016
Latoya Webster	Transportation	C	Substitute Bus Driver	New Hire		10/18/2016

Linda Pillow	Transportation	C	Substitute Bus Driver	New Hire		10/19/2016
Amanda Green	Brown Café	C	P/T Food Service Associate	Resignation		11/1/2016
JenniferSturges	Howell	C	Educational Assistant	Resignation		10/14/2016
Tammy McKissack	Mt. Pleasant Middle Café	C	Cafeteria Manager	Resignation		11/18/2016
Cheryl Kolojaco	Spring Hill Middle Café	C	P/T Food Service Associate	Resignation		11/11/2016
Linda Worcel	Transportation	C	Bus Driver	Resignation		10/14/2016
Nancy Hardy	Whitthorne	C	Office Clerk	Resignation		11/4/2016
Jamie Abbott	Whitthorne	L	6th Grade English	Resignation		11/18/2016